**JHANASHI RANI ALYANA**

Main +91 9440309643; 8186895242

VISWKARAM COLONY,

SURARAM,

JEEDIMETAL,

HYDERABAD - 500055.

# [jhansialyana02@gmail.com](mailto:jhansialyana02@gmail.com)

## Career objective:

To work in a challenging environment, utilizing my skill and knowledge to be the best of my abilities and contribute positively to my personal growth as well as growth of the organization.

**Professional Summary:**

* Worked in Lorven Management consultants as Junior Executive.
* Over **5 months** of experience in consultancy.
* Good communication skills.
* Good knowledge in the MS Office.

## Technical Skill set:

* Operating System : Windows 7/8.1 & 10
* MS Office .

**Professional experience:**

Designation: Tele caller and Computer Operator.

Company: Lorven Management Consultants.

**Description:**

Handling all calls and preparing the report based on the company requirement. Maintaing the data in Excel.

## Education Qualifications:

* Intermediate from Board of Intermediate Education with Aggregate of 80% in year 2017-2019
* SSC from State Board with Aggregate of 80% in year 2017.

## Declaration:

I hereby declare that the information furnished above is true to the best of my knowledge and belief.

Place: Hyderabad

Date:

Signature